



**Career Opportunities in Philanthropy**  
**Institutional Application:**

**Institution:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chief Development Officer:** \_\_\_\_\_

**Years in Fundraising:** \_\_\_\_\_ **Years in Current Position:** \_\_\_\_\_

**Number of Development / Foundation Staff:** \_\_\_\_\_ **Program**

**Applying For:**

**One Year Graduate Position:**

**One Year Experienced Professional Position:**

**Do you anticipate this position becoming a full time regular position after mentorship?**

**Yes**  / **No**

**Is there adequate office space for a new staff member?** **Yes**  / **No**

**On a separate sheet, briefly outline your plans to increase the skills and encourage interest in development of the program participant.**

**Check all of the following areas which are currently a part of your philanthropy program:**

Professional Growth, Membership in AHP,

AFP, or CASE

Major Gifts – Donor Relations

Annual Giving Program

Special Events

Capital Campaigns

Communications

Phonathons

Planning

Development Committee / Foundation Board

Annual Reports

Grants / Foundations

Memorials / Tributes

Planned Giving