



Career Opportunities in Philanthropy

MENTOR'S REPORT

1. Name of Career Opportunities employee:
2. Number of hours worked during the term of employment and total amount paid--
3. In what areas of development did they work? (The employee should have been involved in at least 5 different facets of development. List and briefly outline the areas experienced.) Other areas in which the employee worked?
4. For what areas were the employee's skills best suited?
5. On average, how many hours of your time did the employee required weekly?
6. What individual growth did you witness during the employment?
7. How would you evaluate their potential for a future career in development? What areas need to be developed further? How could this best be accomplished?
8. List the books/periodicals the employee read.
9. List the conference/meeting/luncheon the employee attended, and note which ones were at the expense of your institution.
10. Include any additional comments that you feel would be helpful to assess this program. Your suggestions are most appreciated.

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